



# Secretary Managers Report 2018

It is with pleasure that I submit the Secretary Manager's Report for the year ended 31 December 2017.

Your Club achieved an after tax trading profit for the year ended 31 December 2017 of \$7,443. This compares to an after tax loss of \$191,025 achieved for 2016.

The Board and Management continue to closely monitor the Club's income and expenditure, having regard to ongoing operational requirements including maintenance and provision of facilities. Major 2017 Capital expenditure included continued poker machine upgrades, new Children's Play area & shade sail, significant structural replacement of Club flooring and installation of subfloor ventilation.

In 2018 Capital expenditure is expected to largely centre on ongoing Poker Machines upgrades and improvements to members facilities. The Club will focus on debt reduction through the year with a view to strengthening our borrowing position. This will allow the Club to fund the initial stage/s of facilities upgrades contained in a development application currently submitted and awaiting approval from Lake Macquarie Council.

The Club has maintained the strong commitment and support of the Local Community through ongoing ClubGRANTS and donations. During the ClubGRANTS year ended 31 August 2017 your Club gave financial support to fifteen organisations to the value of \$109,564. This was \$50,492 (or 85%) more than what is required under the legislation. Many more organisations were assisted through in-kind support of \$18,077.

Responsible Service of Alcohol continues to be a legislative issue and we ask all Patrons to be mindful of signage and Staff requests regarding compliance. Similarly smoking is confined to designated areas only and meals are not allowed to be consumed in these smoking areas.

It is also legislated that children are required to be accompanied by a responsible adult whenever on licenced premises. This has become more important with the opening of the children's play area. It should also be remembered that children are required to be off the premises by 9.00pm. Should a Staff member approach you regarding any matter please remember that they are just doing their job and complying with legislation, failure to do so could be a breach and the Member, Guests, the Club and Staff member may incur hefty fines.

On behalf of the Management and Staff I thank the Directors for their ongoing support throughout the year. Your Directors have completed the required Mandatory Director Training and continue to attend seminars and undertake training. I must also thank the Management and Staff for their support throughout 2017. The Club could not run without you and your efforts do not go unnoticed. The support and patronage of the members of Cardiff RSL Club are what keeps the Club going. Thank you to each and every one.

Ken Williams resigned from his position as Secretary Manager of Cardiff RSL (to retire) in February 2018. I echo the sentiments of the Club President in his report and wish to personally thank Ken for his leadership, guidance and overall professionalism. Myself and all the staff at the Club truly value the example Ken set for us in his time here at Cardiff RSL Club.

Don't forget to take advantage of the discount vouchers provided in the Club's 2018 calendar. A reminder that the more you use your card with transactions within the Club the more reward points you are able to earn resulting in potentially more benefits available to you. Please remember that points on the lower two tiers of Silver and Bronze will be automatically zeroed at the end of December each year. Also, points are now able to be redeemed in the Eastern Tiger Restaurant.

Garry Malone

Secretary Manager